



TOFY 2025: INFORMATION SHEET

Disney's Newsies Jr.

Program Director: Mikayla Herman

Stage Director: Staysha Adams

DETAILS

Camp Dates: July 14-18 & July 21-25 - 9:30am-2:30pm daily

Location: Week 1 - TBD; Week 2 - WNCC Performing Arts Center

Performance Dates: July 26 & 27 - 2pm -WNCC Performing Arts Center

Camp Ages: 8-15 (must be 8 by July 15, and must be 15 until July 27th)

- Our age policy will be changing for 2026: 3rd-8th graders *

Camp Fee: Child #1 - \$165, Child #2 - \$125, Child #3 - \$125, etc - Fees may be made in two payments

Scholarships: Full & Half Scholarships Available - **Application Deadline is Friday April 11th - 5pm**

- WE CANNOT ACCEPT LATE SCHOLARSHIP APPLICATIONS
- We will notify you before registration if you will be receiving a scholarship.

Refund policy: Parents may request a 50% refund only in the circumstance of a major conflict.

Refunds will not be given for disapproval of part received.

After July 1st - refunds given on a case by case basis due to medical or family emergencies only.

Registration & Auditions:

Date: April 12th; 1pm-4pm (30 minute time slots)

Location: WNCC Performing Arts Center

You must sign up for a 30 minute audition time slot using this link:***

<https://signup.com/go/UGTmxEv>

1. Enter your email address
2. Choose a time slot
3. Enter 1 camper per slot

Audition Requirements: No advanced preparation needed! Those auditioning will sing a song from the show in groups, and be asked to repeat one line.

Camper's can choose not to physically audition due to stage fright, and will be placed in an ensemble.

- Costume Measurements: We will take measurements at auditions; please do not wear anything bulky.
- Script Books: Each camper will be given a script book with their name on it at auditions.

Video Submission: In the case of conflict with auditions, we accept video audition submissions.

VIDEO SUBMISSION DEADLINE is Friday, April 11th at 5pm

- Video Requirements: (videos are easier to send if they are less than 1 min. - if not, email me)

1. A small chorus of a song from 'Newsies' such as "Seize the Day" or even Happy Birthday
2. A short line of dialogue such as "There's change coming, once and for all"

- Paperwork may be submitted before auditions to the WNCC Box Office (if closed, just slide your paperwork through the left window) or the day of auditions.

ALL PAPERWORK IS DUE Saturday, April 12th by 4pm

Callbacks & Cast List:

Callbacks: Sunday, April 13 - 1-2 pm

Callback list & Instructions will be posted on Facebook, Saturday after auditions

Cast List: Official cast list will be posted on Facebook after callbacks & emailed to parents

*Campers entering 3rd grade to completing 8th grade (there will be some exceptions for "grandfathered" campers.

**Please bring your conflicts, contact info for all parents/guardians. (if you're child lives in 2 households, we need info for both)

***Signup.com link is also available on our Facebook Page: TOFY Camp

IF YOUR FORMS ARE NOT FILLED OUT IN ADVANCE, PLEASE ARRIVE 20 MINUTES EARLY **

What is TOFY - Theatre Opportunity for Youth?

Our mission is to spread the knowledge and fun of all aspects of theater by immersing campers into a fully choreographed musical with full costume and production elements. Campers will learn onstage and offstage skills to use in future productions. Our Theatre Enrichment Activities (TEA) program is designed to teach campers some theatre fundamentals and help them delve into the setting and time period of the current production. In recent years we have added acting games & exercises, and a sewing & crocheting station to the TEA Program.

TOFY is a place for campers to explore new characters, find their voice, create art, gain new skills, and learn to collaborate. It truly becomes a way for kids to step out of their comfort zone, work together with their peers, and express themselves.

Other Important Info:

Paperwork: You keep the Information Sheet & Camp Rules portions

You MUST bring with you to auditions:

1. Registration Form
2. Audition Form
3. Payment Form
4. Parent/Camper Contract

IF YOU ARE UNABLE TO PRINT - Paperwork will be available upon request - email: TOFY@twneb.com

CALLBACKS: Directors will have those called back read scenes together in order to take a closer look.

- If you do not get called back, we might already have decided your part. (don't fret)
- Callbacks should last about an hour. Parents may wait in the lobby or leave and come back.

Scripts: If you are not present at auditions, scripts will be available for pick up at the Box Office.

- If your camper's script is lost before or during camp, there is a \$10 replacement fee.
- We will provide music links via email for campers to practice with.

Memorization: All campers are required to memorize their lines and songs BEFORE CAMP.

Special note: TOFY camp is for everyone ages 8 to 15 regardless of disabilities.

We are happy to make modifications in order to include everyone!

Staff: Our wonderful staff consists of Theatre West Company actors & technicians, TOFY Alumni, high school and college students, teachers, and other dedicated TOFY friends.

If you are available and wanting to volunteer, please contact TOFY@twneb.com

QUESTIONS: Please direct all of your questions to TOFY@twneb.com, and Mikayla will get back to you as soon as possible.

Parent Remind: join the Remind group for quick communication with Mikayla -

<https://www.remind.com/join/newsiesjrt>



Important updates and information will always be posted on the TOFY Camp Facebook Page.



For information about Theatre West's 2025 season and to buy tickets, go to twneb.com

*Campers entering 3rd grade to completing 8th grade (there will be some exceptions for "grandfathered" campers.

**Please bring your conflicts, contact info for all parents/guardians. (if you're child lives in 2 households, we need info for both)

***Signup.com link is also available on our Facebook Page: TOFY Camp



TOFY 2025: Registration Form *Disney's Newsies Jr.*

CONTACT INFORMATION (PLEASE PRINT CLEARLY)

Camper's First & Last Name: _____

Nickname or Preferred Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Please include ALL parent phone numbers, including step-parents. If parents share custody, please include both parents (unless they have no contact, limited custody, or supervised visitation)

Parent/Guardian (Primary): _____ Phone: _____

Parent/Guardian (Secondary): _____ Phone: _____

2nd Household Parent/Guardian (Primary): _____ Phone: _____

2nd Household Parent/Guardian (Secondary): _____ Phone: _____

**Please list the best email/s to reach you with for information both before and during camp.*

Email 1(required): _____

Email 2 (optional): _____

Second Household Emails: _____

**Please list any other possible drivers/caregivers (besides those listed above) during camp. (grandparents, siblings...)*

Caregiver 1: _____

Relationship to Camper: _____ Cell #: _____

Caregiver 2: _____

Relationship to Camper: _____ Cell #: _____

CAMPER INFORMATION

Allergies, medical conditions, physical/mental disabilities. Please list/explain. We are able to modify activities based on any details you share. Feel free to contact the Program Director separately to discuss options.

Note: All campers are included regardless of disability.

Does your child have an EpiPen? _____ Is their allergy life-threatening? _____

Does your child take any medications which we might need to know in case of emergency? If so, please list:

****If your child needs medication during camp, you will need to sign a permission form for our staff to administer medication. (If your child takes ADHD meds, please let us know if they change medications or dosages during camp)**

Note: We have staff trained in first aid, CPR, and EpiPen administration for both children and adults.

CONFLICTS

Does your camper have ANY conflicts during the two weeks of camp (July 14-18 and July 21-25).
MANDATORY ATTENDANCE for all dress rehearsals and performances (July 24, 25, 26, 27).

Yes _____ No _____

If yes, please list.

**Parents must notify the Program Director (Mikayla) of any additional conflicts that arise after auditions.*

***Last minute conflicts that occur during camp, especially second week, may jeopardize the camper's participation in the show.*

Questions? Contact Mikayla at TOFY@twneb.com



TOFY 2025: Audition Form
Disney's Newsies Jr.

Camper Name: _____ Age: _____

Date of Birth: _____ Current Grade: _____

Height: Feet _____ Inches _____ Hair Color: _____.

Acting Experience: (church, school, community, TOFY):

Singing Experience: (church, school, community, TOFY, singing lessons):

Current Dance Experience: [] Competition Dancer Studio _____

Classes per week (number/styles) _____

Previous Dance Experience: (types of dance, how long, studio):

Gymnastics Experience (facility, competition, how long, current or previous)



TOFY 2025: CAMP RULES

Disney's Newsies Jr.

Program Director: Mikayla Herman

Stage Director: Staysha Adams

Details

- Camp starts at 9:30am; please make sure your camper is on time.
- Camp pickup time is 2:30pm; please make sure your driver arrives on time.
- Campers must bring their script, a water bottle, a pencil, and a sack lunch each day to camp.
 - Label everything with your child's name (it can be labeled with masking tape).
 - We encourage campers to bring a backpack to contain all of their belongings in one place.
- Closed toed shoes will be required every day of camp. NO SANDALS or slip-on shoes.
 - Dancers may be asked to bring their jazz/dance shoes daily for rehearsals.

Electronics

- No cell phones or other electronics will be allowed for the duration of the day, including lunch.
 - The best option is for them to leave them at home.
 - Campers who need their cellphones after camp will be required to turn their phone in each day, and it will be kept safe at the Administration table. (Please label cell phones also)
 - Campers DO NOT need to text anyone for a ride. Make sure your driver is on time for pickup.
 - If a parent needs to contact a camper (or vice versa) during camp, they can do it through the Program Director.
 - Theatre West and TOFY staff are not liable for lost, stolen, or broken electronics.

Conflicts

- Please limit the amount of conflicts during the 2 weeks of TOFY Camp. With 80 campers, it is difficult when campers are missing to get caught up on choreography, music, and staging.
- Please turn in any conflicts on your registration forms.
 - Any new conflicts must be approved by the Program Directors.
 - If a camper has excessive unexcused absences, they may be removed from the cast.
- **Dress Rehearsals, Thursday July 24 & Friday July 25 are MANDATORY**
- **Performances Saturday July 26 & Sunday July 27 are MANDATORY**
 - (barring medical issues, illness, or injury - decided on a case by case basis)

REFUND Policy

- Parents may request a 50% refund only in the circumstance of a major conflict.
 - Refunds will not be given for disapproval of part received.
- After July 1st - *refunds will be given on a case by case basis due to medical or family emergencies only*

Parent/Guardian Contact

- All parents/guardians will be contacted via EMAIL for messages regarding camp.
 - During camp, please check DAILY for important information.
- We will also set up a Remind Group for quick communication and urgent announcements.
- If your camper needs modification due to medical issues, injuries, or disabilities, please talk to Mikayla

Campers

Health & Safety

- Hydration is very important, so please make sure you bring a water bottle every day.
- A substantial lunch that helps keep your energy up all day is important also.
- Take care of your voice & body. Get plenty of sleep, eat breakfast, and take water breaks.
- Campers will need to be accompanied by a staff member to and from the restroom.
- Gum is not allowed at all during camp.
- Closed toed shoes are required; tennis shoes are suggested; you may bring your dance/jazz shoes

General Rules

- Listen to the staff members, and know who your group leaders are.
- We have a “NO Touching rule” - Be mindful of others’ space, and keep your hands to yourself.
 - No touching anything that does not belong to you either.
 - We are guests in our spaces, and expect to leave everything better than when we found it.
- Be QUIET in the halls, and when transitioning from block to block.

Theatre Rules

- MEMORIZE all song lyrics and lines before you get to camp. This helps us get right down to business
 - If you have a line of dialogue or a solo in a song, you must know what page it’s on, and what your “cue line” is (the line or two that come before your line) (included in the cast list)
 - For those in a chorus/ensemble, the cast list will outline what songs you will be singing in.
 - You must bring your script every day to take notes.
 - If a script is lost, you will be charged a \$10 replacement fee
 - Make sure you take YOUR script home at the end of the day. (it will have your name on it)
- Review all choreography, lines, and blocking each night, so it sticks with you.
- Do not touch set pieces or props that you are not told to as part of the show. Curtains, costumes, set pieces, and much more take a lot of time to create, and are not ours to be messed with.
- Putting on a show is a lot of fun, and also a lot of work. We expect your patience and positive attitudes during rehearsals and “less fun” times. We do our best to create alternative activities and games for you to enjoy. If you are bored or not doing anything, ask your group leader if you can go do an activity.

Discipline

- If a camper does not follow the rules of camp, or is disrespectful to staff or other campers, they may be removed from the cast. There will be warnings and parent contact first.
- Vandalism of property is unacceptable and is cause for immediate removal from the cast and camp.
 - If a camper causes damage, parents may be asked to pay the fee - *decided case by case*
- Bullying will not be tolerated, either in person or via text/messaging and/or social media (inside or outside of camp). Bullying may cause removal from camp.
 - If your child experiences bullying in any form, contact the Program Director immediately.
Please save texts, messages, screen shots, or other documentation you may have.
- If a camper has a problem with another camper (especially a sibling), find a staff member and they can help work through the issue.
- If a camper has a problem with a staff member, find the Program Director, Mikayla



**TOFY 2025: Parent &
Camper Contracts**
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PARENTS:

I agree to all points listed in the TOFY 2025 Camp Rules. I have reviewed the Camp Rules with my camper.

I agree to allow my camper's photo/video clips to be used in grant applications, TOFY program promotion, shared to Facebook page, etc.

Yes _____ No _____

Furthermore, in case of a medical emergency, I authorize TOFY Staff to seek appropriate medical treatment for my child. Every effort will be made to contact parents or other emergency contacts.

Parent Name (Please print): _____ Date: _____

Parent Signature: _____
(*must be a parent or legal guardian signature*)

CAMPERS:

I have reviewed the TOFY 2025 Camp Rules and agree to follow them.

Camper Name (Print): _____

Camper Signature: _____



TOFY 2025: Payment Form *Disney's Newsies Jr.*

Cost of camp is \$165. For subsequent siblings, the cost is \$125. [Child 1=\$165, Child 2=\$125, Child 3=\$125]

Parent/Guardian: _____

Address: _____

Phone: _____

Email: _____

Camper #1: _____ [] \$165

Camper #2: _____ [] \$125

Camper #3: _____ [] \$125

Camper #4: _____ [] \$125

Total Amount Due: _____

Paid via:

Cash _____ **Check #** _____ (Please make checks out to "Theatre West")

Credit/Debit: (We accept Visa, Mastercard, Discover)

Card Type _____

Card Number _____

Name On Card _____

Expiration Date _____ Code (3-digits on back) _____

Scholarship

Full _____ Partial _____

If you received a full scholarship, you just need to pay the \$10 book fee.

If you received a partial scholarship, please include your payment information for remaining \$82.50



TOFY 2025: Scholarship Application *Disney's Newsies Jr.*

DEADLINE: FRIDAY, APRIL 11TH - 5PM

Camper's Name (s) : _____

Parent/Guardian Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

1. Is your child eligible for free or reduced lunch? Free _____ Reduced _____ Neither _____

2. In order to receive grant awards from many of the foundations which fund our program, it is recommended that we track the ethnicity of our scholarship students. Please indicate the child's ethnicity or cultural background. (Select all that apply)

Caucasian [] African American [] Asian [] Hispanic [] Native American []

Other [] Please specify: _____

3. How will your child/children benefit from attending TOFY Camp?

4. Please outline any financial situations that you would like us to take into account when considering your child for this scholarship.

By signing this application, you acknowledge all the information provided is accurate. You also acknowledge that each recipient granted a **FULL** scholarship will pay a \$10 script fee at Registration. Those receiving a **PARTIAL** scholarship will pay the balance (\$82.50) at Registration.

Parent/Guardian Signature _____ Date: _____

NOTE: Scholarship requests will remain confidential between the applicant and Theatre West's designated personnel. However, WNCC has many scholarship opportunities and programs, some in conjunction with local high schools for dual credit. They also give out scholarships to college students in Theatre, and Vocal/Instrumental music *even if it's not the student's major*.

Would you like to receive scholarship information from WNCC?

Yes _____ No _____

FOR OFFICE ONLY:

Application received by: _____ Date: _____

Award amount: Full _____ Half _____

\$10 Book fee OR half tuition (\$82.50)

Received by: _____ Date: _____

Box office posted by: _____ Date: _____